

Dear Vendor/Crafter:

We are currently accepting Craft and Business Vendors for our **8th Annual Rock the Block Community Event** which will be held on Saturday, June 4th 2016.

Anyone interested in participating, please fill out the enclosed application and return by May 1st (a \$10 late fee will be applied if postmarked after May 1, 2016).

For general information and/or any questions please email Maria Kreh at mamakreh@gmail.com

Date: Saturday, June 4, 2016

Craft/Business Vendor set up time (12:30-1:45pm)

Craft/Business Vendor Time: 2pm – 6pm

Rates: Single Booth Space (10x10) \$30 / Double Booth Space (10x20) \$50

*Electric not available. No gas generators

Place: United Methodist Church of Mantua

201 Mantua Blvd.

Mantua NJ, 08051

Event takes place on side street of church (Norris Street)

Some of the events planned are:

- ~ Live Praise Music
- ~ Petting Zoo & Pony rides
- ~ Bounce house
- ~ Carnival Games
- ~ FREE Hot Dog Lunch
- ~ FREE Pig Roast Dinner at 5pm

**UMC of Mantua – 8th Annual Rock the Block Community Event
Vendor / Crafter Application**

Saturday, June 4, 2016

(Application must be filled out by all vendors/crafters)

We have a limited number of booth spaces available and they will be given out on a first come first serve basis. If you would like to participate in the event, you must return this completed application, Waiver of Liability Form to:

**UMC of Mantua
Attn: Rock the Block
201 Mantua Blvd.
Mantua, NJ 08051**

(Incomplete & Postage Due applications will not be considered)

APPLICATIONS POSTMARKED AFTER May 1, 2016 will be subject to a \$10 late fee

Contact Name (Please print):

Business Name (if applicable):

Address: _____ City: _____ State: _____ Zip: _____

Day Phone # (____) _____ Evening/Alternate Phone # (____) _____

Email: _____ Website: _____

I would like to rent a:

_____ Vendor / Crafter Venue: Single Booth (10x10) at **\$30**

_____ Vendor / Crafter Venue: Double Booth (10x20) at **\$50**

Please check one or more categories that describes your wares best:

Clothing Drawing/Painting Floral Glass Food Wood

Jewelry Mixed Media Textile Pottery/Ceramic Other _____

Describe your wares:

Special Space Request (s) / Concerns (The UMC of Mantua reserves the right to assign booth spaces at their discretion. A request does not guarantee the space):

Enclosed is a Check/Money Order payable to: **UMC of Mantua** (RTB in memo line) for \$_____ including the \$10 late fee (if Postmarked after May 1, 2016)

Exhibits should be OPEN & STAFFED between 2pm - 6pm

***All Vendors/Crafters must provide their Waiver of Liability Form, please send with application.**

*You will receive an email/letter sent to you upon acceptance of this application. (If your application is not accepted for any reason, your payment will be returned to you.) You will receive an email or phone call confirming your reservation and set up information. Your booth space assignments will be given to you upon arrival the day of the event.

I agree to all the conditions stated in this application and the information I have supplied is true and accurate to the best of my knowledge.

Signature: _____ Date: _____

UMC of Mantua – 8th Annual Rock the Block Community Event Vendor/Crafter Contract

Saturday, June 4, 2016

Vendor/Crafter Business Name:

All booths will be assigned at the discretion of the UMC of Mantua. A request **does not** guarantee the space. The UMC of Mantua reserves the right to assign spaces at their discretion.

Vendors/Crafters must provide their own supplies, tents & displays. Vehicles are allowed however they are to be unloaded promptly and removed from Norris Street to a designated parking area. **All** vehicles must be off Norris Street by 1:30pm. Failure to comply may result in the removal of your exhibit.

No more than 2 Vendor/Crafters are to share any given booth space. Vendor/Crafters must confine their displays and materials to their assigned and allotted space(s).

Vendor/Crafter hours are 2pm – 6pm. Exhibits, displays may be removed at that time. Set up must be completed by 1:45pm. No generators or AC electric is available.

Booths should be staffed at all times. The UMC of Mantua will not be responsible for any loss or damages that may occur due to Vendor/Crafters carelessness.

All Vendors/Crafters must provide the **Waiver of Liability Form**

There are **NO** rain dates. Use of building may be used in case of rain depending on space and availability.

You may not sell your booth space or trade it, in part or whole, to another Vendor/Crafter. Spaces are reserved only for the Vendor/Crafter whose names were on the accepted Vendor/Crafter application.

Rental Fees will not be refunded.

The UMC of Mantua will not be responsible for damage, loss of personal property, personal injury, or accidents involving the Vendor/Crafters.

I agree with and will abide by all conditions and stipulations stated above.

Print Name: _____

Signature: _____

Date: _____

**8th Annual Rock the Block Community Event
Hosted by the UMC of Mantua**

June 4, 2016

Waiver of Liability

The undersigned Vendor/Crafter expressly releases the UMC of Mantua and all of its members and agents from any liability for damage, injury, or loss to person or property while on the grounds of the UMC of Mantua, Rock the Block Community Event. The Vendor/Crafter specifically acknowledges that the UMC of Mantua provides no insurance and accepts no responsibility for any such loss whether the said loss is by accident, act of God or intentional act of destruction.

You may wish to contact your business or homeowners insurance agent to secure liability insurance.

I, the undersigned, agree to the above stated.

Vendor/Crafter _____

Signature _____

Date ____/____/____

Address _____

Phone (____) _____